



United Nations  
**RWANDA**  
Unity in Diversity



**Minutes of the Local Project Appraisal Committee (LPAC) meeting for the review of the joint programme document, “Support to Ministry of Disaster Management and Refugee Affairs to address Disaster Management”**

**Venue:** MIDIMAR

**Date:** 2<sup>nd</sup> December 2014-12-03

**Time:** 15h00 to 17h00

**Agenda:**

1. Welcoming remarks by PS MIDIMAR
2. Introductory remarks by UN RC
3. Presentation of the Programme Document
4. Discussions and comments on the PRODOC
5. Summary of comments and way forward

**Members:**

1. Antoine Ruwebana, Permanent Secretary, MIDIMAR(Chair)
2. Lamin Manneh, UN Resident Coordinator (Co-chair)
3. Jean Pierre de Magerie, WFP Representative
4. Azam Saber, UNHCR Representative
5. Auke Lootsma, UNDP Country Director
6. Fred Mufukye, Director General, MINALOC
7. Patrice Izerimana, SPIU Coordinator, MIDIMAR
8. Dr Jean Paul Dushimumuremyi, WFP
9. Francois Abiyigoma, UNHCR
10. Dr Andre Rusanganwa, WHO
11. Malik Murtaza, UNICEF
12. Sophie Nyirabakwiye, UNDP
13. Nicolas Schmids, UNDP
14. Martina Pomeroy, UNHCR

*[Handwritten signatures]*

## **1. Opening Remarks**

The meeting was chaired by Mr Ruvebana Antoine, the Permanent Secretary (PS) of MIDIMAR, together with Mr Lamin Manneh, UN Resident Coordinator in Rwanda.

In his opening remarks, Mr Ruvebana Antoine, commended the support MIDIMAR has been receiving from the One UN Rwanda to fulfill its mandate. The PS emphasized on the role played by the UN in building capacity of MIDIMAR since its establishment in 2010. He also expressed his will to get more support in the forthcoming 4 years through the implementation of programmes under the United Nations Development Assistance Plan (UNDAP) covering the period July 2013- June 2018.

Mr Lamin Manneh, in his introductory remarks, expressed his satisfaction in working with the Government of Rwanda, especially with MIDIMAR in the area of refugees and disaster management. He further focused on the importance of this programme which is meant to support MIDIMAR in addressing disaster management issues. He stressed out the fact that the full and effective implementation of that programme will strengthen the preparedness and response capacity of the Ministry, and subsequently will contribute to reduce the human suffering from disasters.

## **2. Presentation of the Programme Document**

The programme document was presented by the Technical Focal Points for the UNDAP Development Result Group related to Humanitarian Response and Disaster Management, known under the acronym "DRG 4". The presentation was divided into two parts: (i) Comprehensive background information and objectives of the Programme and (ii) Result framework, Coordination and Management, required budget and proposed way forward. The power point presentation is attached to this minutes (See **Annex 1**).

## **3. Discussions and comments on the PRODOC**

Following the presentation, a round table discussion was conducted and came up with the following comments and recommendations.

### **General comments:**

1. Both UN and Government Representatives commended the high quality of project document.
2. MIDIMAR is a strategic partner, and as such has been fully involved in the development of the project document.
3. MINALOC Representative appreciated the envisaged UN support in disaster management and reiterated the continuation of partnership between the GoR, especially the Local Governments, and the One UN in Rwanda in the implementation of the proposed programme.



### **Specific Comments:**

1. It has been suggested to have some flexibility in the PRODOC to include possible new emerging disasters that may occur during the implementation period.  
→ It was explained that point 7.1 on annual/regular reviews responds to above mentioned concern.
2. It has been suggested to address the inconsistencies on funding management modalities (parallel vs. pooled fund management) in the PRODOC.  
→ The Fund Management Arrangements section should be revised to be in line with the parallel funding modalities agreed upon whereby each participating agency shall manage its own mobilized funds.
3. It has been suggested to incorporate a paragraph on Project Steering Committee, its role, its composition, etc.
  4. It has been agreed to add a section on the Project Steering Committee in the PRODOC.

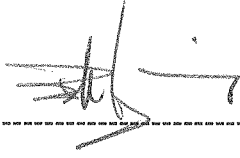


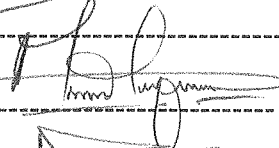
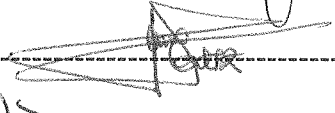
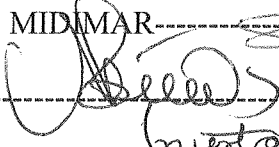
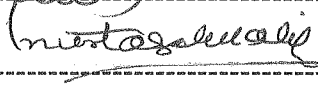


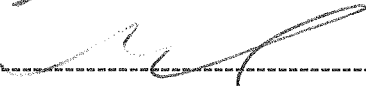
#### **4. Summary of comments and way forward**

- The **Local Project Appraisal Committee members** approved the programme document subject to the integration of the recommended changes
- The Minutes of the LPAC meeting and the amended Programme Document will be submitted to MINECOFIN by Thursday, 4<sup>th</sup> December 2014.
- Once the Minutes of LPAC Meeting signed by all members, the Signing of the Project Document could proceed.

*Meeting adjourned at 5 PM.*



**Signature of LPAC members**

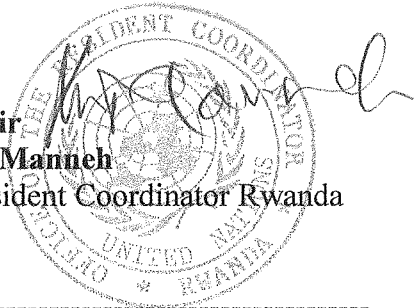
1. Jean Pierre de Magerie, WFP Representative ----- 
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Date: \_\_\_\_\_

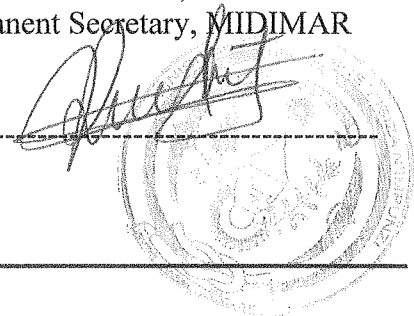
**Rapporteurs :**

11. Dr Jean Paul Dushimumuremyi, WFP ----- 
12. Francois Abiyongoma, UNHCR ----- 

**Co-chair**  
**Lamin Manneh**  
UN Resident Coordinator Rwanda



**Chair**  
**Antoine Ruwebana,**  
Permanent Secretary, MIDIMAR



Date: \_\_\_\_\_